RAHWAY BOARD OF EDUCATION
REGULAR MEETING
MINUTES
APRIL 17, 2018
7TH & 8TH GRADE ACADEMY CAFETERIA - 7:00 P.M.

Flag Salute:

I. Roll Call:

The Regular Monthly Meeting of the Rahway Board of Education was called to order by President Peter Kowal at 7:03 p.m. in the cafeteria of the 7th and 8th Grade Academy, and upon Roll Call, the following Board Members were present:

Ms. Deborah Bridges, Mr. John Da Silva, Mr. Ronald Dolce, Mr. Carlos Garay, Mrs. Lori Kennedy, Mr. Peter Kowal, Mr. Darren Lesinski and Mr. Thomas O'Reilly.

Members Absent: Ms. Brittany Hale

Also Present: Dr. Patricia Camp, Dr. Debra Sheard, Mr. Albert Di Giorgio, and Margaret Miller Esq.

Public Notice Announcement:

Public notice of this meeting, in compliance with the Open Public Meetings Act, was given by the Board Secretary on January 18, 2018 by sending notices to the Home News Tribune, The Union County LocalSource, The Star Ledger, the City Clerk of Rahway, the Rahway Public Library, and by posting the notices on the Bulletin Board outside the Board of Education office on the second floor of the 7th and 8th Grade Academy.

II. Public Comment:

Public Comment may be called by the President prior to the reading of the Board’s printed agenda. The public shall not be recognized at other times than those called for herein. Members of the public desiring to make public comment on AGENDA ITEMS only, may come forward at this time.

Please begin your comments by stating your name, address, and writing same in the log provided. (The total time allotted for public comment will be determined by the Board President. Individuals are invited to speak on one topic at a time, and no individual will speak more than once, until all individuals so desiring have spoken once.) The public is reminded that by board by-law, comments are limited to three minutes on one item at a time.

The Board will not receive printed materials from the public during public meetings. The public may submit printed materials by addressing them to the Board Secretary, Rahway Board of Education, PO Box 1024, Rahway, NJ 07065.
III. Reports:

A. Liaisons & Assignments:

Schools:
High School: Mr. Da Silva
Cleveland: Ms. Hale
Madison: Mr. O'Reilly
ACE: Ms. Bridges

7-8 Gr. Academy: Mr. Garay
Franklin: Mr. Kowal
Roosevelt: Mr. Lesinski
Preschool: Mrs. Kennedy

Affirmative Action: Mr. Kowal
City Council: Mr. Garay

State and County Boards:
Union County: New Jersey:
Ms. Bridges Mr. Dolce, Del.

Urban School Boards: Ms. Bridges

Union County Educational Services Comm.: Ms. Bridges

Mrs. Kennedy reported on the meetings and events she attended over the last month. Mr. Da Silva reported on the High School Play. Mr. Dolce reported that Celebration of the Arts will take place tomorrow night at the High School. Mr. Lesinski reported on events and meetings he attended over the last month.

B. Superintendent:

1. Report on Services for Children, March, 2018:

<table>
<thead>
<tr>
<th>Current Month</th>
<th>Year To Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-referral Meetings</td>
<td>46</td>
</tr>
<tr>
<td>Referrals Received</td>
<td>20</td>
</tr>
<tr>
<td>Preschool</td>
<td>(4)</td>
</tr>
<tr>
<td>Referrals Completed</td>
<td>11</td>
</tr>
<tr>
<td>Nonclassifications</td>
<td>2</td>
</tr>
<tr>
<td>Classifications</td>
<td>6</td>
</tr>
<tr>
<td>No Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>Referrals Pending</td>
<td>43</td>
</tr>
<tr>
<td>Preschool</td>
<td>(9)</td>
</tr>
<tr>
<td>Reevaluations Completed</td>
<td>21</td>
</tr>
<tr>
<td>Declassifications</td>
<td>0</td>
</tr>
<tr>
<td>Continuations</td>
<td>21</td>
</tr>
<tr>
<td>Annual Reviews</td>
<td>65</td>
</tr>
<tr>
<td>Transfers Received</td>
<td>2</td>
</tr>
<tr>
<td>Transfers Out</td>
<td>2</td>
</tr>
<tr>
<td>Residency Checks</td>
<td>6</td>
</tr>
<tr>
<td>Residency Drops</td>
<td>2</td>
</tr>
<tr>
<td>Truancy Drops</td>
<td>1</td>
</tr>
<tr>
<td>Surveillances</td>
<td>5</td>
</tr>
<tr>
<td>Consultations</td>
<td>6</td>
</tr>
<tr>
<td>Public Transport Checks</td>
<td>1</td>
</tr>
<tr>
<td>Meetings with Counselors</td>
<td>7</td>
</tr>
</tbody>
</table>
III. Reports:

2. Motion by Mr. Da Silva, seconded by Mr. Lesinski, to approve the following:
   
a. to accept the Principal’s Reports for the month of March, 2018; copy on file in the Office of the Superintendent of Schools.
   
b. to accept the HIB Report for March, 2018.

Roll Call: 8 Ayes, 1 Absent: Ms. Hale

3. Mr. Jones, HIS student representative, reported on events that took place at the High School over the past month, including the Arts and Sports.

4. Dr. Kevin Robinson reported that Academy Science Teacher Anjanette Highsmith will be the recipient of a special award from the New Jersey Science Teachers Association.

5. Superintendent’s Report:  
   - Presentation by French Club Students

C. Board Secretary:

1. Motion by Mr. Da Silva, seconded by Mrs. Kennedy, to accept:
   
a. Board Secretary’s Report for the month of February, 2018; copy on file in the Office of the Business Administrator.
   

Roll Call: 8 Ayes, 1 Absent: Ms. Hale

IV. Adoption of Minutes:

A. Motion by Mr. Garay, seconded by Mr. Dolce, to adopt the minutes of the following meetings:
   
   March 13, 2018 Public Caucus Meeting
   March 13, 2018 Private Caucus Meeting
   March 20, 2018 Regular Monthly Meeting & Private Session

Roll Call: 8 Ayes, 1 Absent: Ms. Hale

V. Recess:

A. Motion by Mr. Dolce, seconded by Mr. Da Silva, to recess to private session to discuss personnel matters.

Any discussion held by the Board which need not remain confidential will be made public as soon as practicable. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

Roll Call: 8 Ayes, 1 Absent: Ms. Hale
VI. **Reconvening Roll Call:**

The Regular Meeting was reconvened at 8:19 p.m. by President Kowal, and upon Roll Call, the following members were present:

Ms. Bridges, Mr. Da Silva, Mr. Dolce, Mr. Garay, Mrs. Kennedy, Mr. Kowal, Mr. Lesinski and Mr. O'Reilly.

Members Absent: Ms. Hale

Also Present: Dr. Camp, Dr. Sheard, Mr. Di Giorgio, and Ms. Miller.

VII. **Reports of Chairpersons:**

A. **Community Relations:** Mr. Garay, Mr. Da Silva, Mr. O'Reilly

B. **Personnel:** Ms. Bridges, Ms. Hale, Mrs. Kennedy

*Upon the recommendation of the Superintendent of Schools, the following personnel items are submitted:*

1. Motion by Mr. Da Silva, seconded by Ms. Bridges, to approve the following:

   a. to accept the retirement resignation of Barbara Pyne, Program Supervisor, effective July 1, 2018.

   b. to accept the retirement resignation of Jane Savard, Secretary, Franklin School, effective July 1, 2018.

Roll Call: 8 Ayes, 1 Absent: Ms. Hale

2. Motion by Mr. Lesinski, seconded by Mr. O'Reilly, to approve the following:

   a. to authorize a long-term substitute teacher assignment for Emily Abreu at Madison School (S. Hansson) for the period April 6, 2018 through June 20, 2018, and to approve per diem compensation at the rate equal to Step 1 of the BA Teachers Salary Guide.

   b. to authorize a long-term substitute teacher assignment for Kristina Rosamilia at Madison School (P. Ross) for the period April 27, 2018 through June 20, 2018, and to approve per diem compensation at the rate equal to Step 1 of the BA Teachers Salary Guide.

   c. to add the following names to the 2017-18 Substitute Teacher List pending the successful completion of the Criminal History Review for School Employees (NJSA 18A:6-7.1 et seq.):

      Natasha Ignatovsky (Intern)  Danielle Kerr (Intern)
      Andre Silva-Dias (Intern)  Caitlin Wilson (Intern)

   d. to approve a side bar Agreement with the Rahway Education Association regarding the donation of 47 sick days for employee #5294.
VII. Reports of Chairpersons:

B. Personnel: (cont.)

e. to reinstate Employee #4363 to her former position as a paraprofessional in the District effective April 4, 2018, and to make whole lost wages and all benefits as per the Arbitrator's Award Docket No. AR-2018-103.

f. to appoint Leonard Bunion as a Common Area Paraprofessional at the High School, effective May 1, 2018, or sooner, for the 2017-18 school year, Step 1 of the Paraprofessional Associate Degree Salary Guide, 8 hours per day, at the rate of $15.48, pending the successful completion of pre-employment requirements. (replaces J. Campanelli)

Roll Call: 8 Ayes, 1 Absent: Ms. Hale

C. Curriculum/Education: Mrs. Kennedy, Mr. Lesinski, Mr. O'Reilly

1. Motion by Mr. Lesinski, seconded by Mr. Da Silva, to approve the following:

a. the Contract between the Rahway Board of Education and Ardor Health Solutions to provide various supplemental related services as needed for the remainder of the 2017-18 school year (including Extended Year) and for the 2018-19 school year.

b. the following fund raiser activities (no door-to-door selling):

Roosevelt School
PBSIS to sell tee-shirts from April 12 to May 12, 2018; proceeds to be used for field day expenses.

#GIRLS to collect donations from May 5 to June 5, 2018; proceeds to be used to support a local food pantry, local pet shelter and community organizations.

HERO Club to collect pledges for a walk-a-thon from May 5 to June 5, 2018; proceeds to be donated to St. Jude's.

High School
E-Sports Club members to hold a video game competition on June 1, 2018, after school; proceeds to be used for club activities.

Step club to sell refreshments after school and participate in bagging at Shoprite; proceeds to be used for student activities.

Academy
PBSIS/Student Council to hold an after school dance on April 27, 2018; proceeds to be used to support student initiatives.

Student Council to sell flowers and popcorn from April 19 to May 11, 2018; proceeds will support student activities.

PBSIS to collect pennies from April 17 to May 23, 2018; proceeds to be donated to designated Rahway family in need.
VII. Reports of Chairpersons:

C. Curriculum/Education: cont. (fundraisers)

Franklin School
School-wide sale of Fun Day shirts from April 18 to May 11, 2018; proceeds will support Fun Day expenses.

c. to adopt the Staff Holiday Schedule for 2018-19:

<table>
<thead>
<tr>
<th>Date</th>
<th>Holiday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, July 4, 2018</td>
<td>Independence Day</td>
</tr>
<tr>
<td>Monday, Sept. 3, 2018</td>
<td>Labor Day</td>
</tr>
<tr>
<td>Monday, Sept. 10, 2018</td>
<td>Rosh Hashanah</td>
</tr>
<tr>
<td>Wednesday, Sept. 19, 2018</td>
<td>Yom Kippur</td>
</tr>
<tr>
<td>Thursday, Nov. 22, 2018</td>
<td>Thanksgiving</td>
</tr>
<tr>
<td>Friday, Nov. 23, 2018</td>
<td>Thanksgiving Recess</td>
</tr>
<tr>
<td>Monday, Dec. 24, 2018</td>
<td>Christmas Eve</td>
</tr>
<tr>
<td>Tuesday, Dec. 25, 2018</td>
<td>Christmas</td>
</tr>
<tr>
<td>Tuesday, January 1, 2019</td>
<td>New Year's Day</td>
</tr>
<tr>
<td>Monday, January 21, 2019</td>
<td>Martin Luther King Jr.'s Birthday</td>
</tr>
<tr>
<td>Monday, February 18, 2019</td>
<td>Presidents’ Day</td>
</tr>
<tr>
<td>Friday, April 19, 2019</td>
<td>Good Friday</td>
</tr>
<tr>
<td>Monday, May 27, 2019</td>
<td>Memorial Day</td>
</tr>
</tbody>
</table>

Note: 10-month RASA select 1 floating holiday.
12-month RASA and designated Non-Bargaining Unit Staff select 1 floating holiday.

d. to adopt on Second Reading, the following policies:

File Code: 3420, Tuition
File Code: 5118, Non-residents
File Code: 9130, Committees

e. to amend the approval of the out-of-country trip for Rahway High School French students to Paris, France, from April 2 – 6, 2018, to include a cost to the Board in the amount of $17,400.00; club to reimburse the District through future fundraising efforts.

f. to authorize Michael Keat’s participation in the College Board’s 2018 AP Reading to be held in Kansas City, Missouri, June 2 through June 8, 2018, at no cost to the Board.

Roll Call: 8 Ayes, 1 Absent: Ms. Hale
VII. Reports of Chairpersons:

D. Finance/Facilities: Mr. Dolce, Mr. Garay, Mr. DaSilva

1. Motion by Mr. Dolce, seconded by Mr. Garay, to approve the following:

a. to adopt the following resolution:

   Resolved, that the amount of taxes needed to meet the obligations of the Board of Education for the next four weeks (June 2018) is $3,468,042, and that the City Council is hereby required to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto.

b. payment of bills as shown on lists submitted to Board Members and on file in the Office of the Business Administrator for the months of March and April 2018:

   General Fund:
   - Current Expense Subfund  6,090,096.71
   - Capital Outlay Subfund  .00
   - Special Schools Subfund  .00
   - Total  6,090,096.71

   Special Revenue Fund  304,965.24
   - Capital Project Fund  .00
   - Debt Service Fund  .00
   - Enterprise Fund  152,060.86
   - Grand Total  6,547,122.81

c. the Cafeteria Report for the month of January, 2018; copy on file in the Office of the Business Administrator.

d. to approve the following Budget Transfers:

<table>
<thead>
<tr>
<th>Account #</th>
<th>Description</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-120-100-101</td>
<td>Gr 1-5 Teacher Sub Sal.</td>
<td>7,920</td>
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<td>11-190-100-320</td>
<td>Contr. Ed Services-Music</td>
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<td>7,920</td>
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<td>11-402-100-420</td>
<td>Athletics-Constr Equip Repair Serv.</td>
<td>10,000</td>
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<td>11-402-100-890</td>
<td>Athletics-Misc. Expenses</td>
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<td>10,000</td>
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<td>11-000-100-561</td>
<td>Tuition-LEA's Instate-Reg.</td>
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<td>8,437</td>
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<tr>
<td>11-000-100-564</td>
<td>Tuition-Cty Voc-Tech-Spec. Ed.</td>
<td>8,437</td>
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<tr>
<td>11-000-213-110</td>
<td>Nurse Salaries</td>
<td>7,000</td>
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<td>11-000-213-330</td>
<td>Contr. Nursing Services</td>
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<td>7,000</td>
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<td>11-000-240-580</td>
<td>School Admin – Travel – Madison</td>
<td>150</td>
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<tr>
<td>11-000-240-610</td>
<td>School Admin – Supplies – Madison</td>
<td></td>
<td>150</td>
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<tr>
<td>11-000-251-340</td>
<td>Central Admin-Pur Tech Serv</td>
<td>3,522</td>
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<tr>
<td>11-000-251-590</td>
<td>Central Admin-Other Pur Serv</td>
<td></td>
<td>3,522</td>
</tr>
</tbody>
</table>

| TOTALS         | 37,029                                   | 37,029|
VII. Reports of Chairpersons:

D. Finance/Facilities: (cont.)

e. to adopt the following resolution:

**BE IT RESOLVED** that the Board of Education pursuant to N.J.A.C. 6A:23-2-11(c)3 accept the Business Administrator’s certification that as of March, 2018, no budgetary line item account has encumbrances and payments which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:23-2-11(c)4.

f. to adopt the following resolution:

**BE IT RESOLVED** that the Board of Education, pursuant to N.J.A.C. 6A:23-2-11(c)4 and after review of the Secretary’s and Treasurer’s monthly financial report, certifies that, to the best of our knowledge, as of February, 2018, no major account or fund has been overexpended in violation of N.J.A.C. 6:23-2-11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

g. to adopt the following resolution regarding school lunches:

**Resolution of the Rahway Board of Education**

In accordance with the requirements of the New Jersey Administrative Code, the Board hereby agrees and consents to the following:

**IT IS RESOLVED AS FOLLOWS:**
The Private School, Coastal Learning Center - Monmouth, Inc. does not have to charge the families for the meals provided, and Coastal Learning Center – Monmouth, Inc. does not have to apply for reimbursement from the Child Nutrition Program. This shall be effective for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

h. to award the replacement of the Food Service Line in the kitchen at Rahway High School to BFA Food Service Equipment & Supplies, Boonton, NJ per their low responsible bid in the amount of $74,021.76.

Roll Call: 8 Ayes, 1 Absent: Ms. Hale

VIII. Old Business:

IX. Public Comment - New Business:

Members of the public desiring to make public comment on any NEW BUSINESS item ONLY may come forward. Please begin your comments by stating your name and address and writing it in the log provided. (The total time allotted for public comment will be determined by the Board President. Individuals are invited to speak on one topic at a time, and no individual will speak more than once, until all individuals so desiring have spoken once.) The public is reminded that by board by-law, comments are limited to three minutes on one item at a time.
X. New Business:

B. Personnel:

1. Motion by Mr. Dolce, seconded by Mr. Garay, to approve the following:
   
a. to accept the retirement resignation of Paul Yacyk, Marketing Teacher at the High School, with regrets, effective July 1, 2018.
   
b. to accept the retirement resignation of Kenneth Farrell, Social Studies Teacher at the High School, with regrets, effective July 1, 2018.

Roll Call: 8 Ayes, 1 Absent: Ms. Hale

2. Motion by Mr. Da Silva, seconded by Mr. Dolce, to approve the following:
   
a. to approve an unpaid leave of absence in accordance with the FMLA, for Bernadette Ali, High School Teacher (assigned to the Alternative Center), for the period September 1 through October 31, 2018.
   
b. to accept the resignation of Kate Rattner, Instrumental Music Teacher, effective July 1, 2018.

Roll Call: 8 Ayes, 1 Absent: Ms. Hale

C. Curriculum/Education:

1. Motion by Mrs. Kennedy, seconded by Mr. Da Silva, to approve the following:
   
a. an out-of-state, overnight trip for JROTC to Quantico, Virginia and Washington, D.C., from May 4 to May 5, 2018, at a cost to the Board in the amount of $2,850.00 for transportation.
   
b. to approve transportation for homeless students #19317 and 19316 to and from school from shelter in Elizabeth effective April 13, 2018, at an estimated per diem cost of $208.00.
   
c. the out-of-district placement of student #18748 at MOESC Regional Alternative School, Tinton Falls, NJ, for the remainder of the 2017-18 school year at a per diem tuition rate of $280.00 effective March 16, 2018, plus an estimated transportation cost of $227.85 per day.
   
d. fund raiser activity (no door-to-door selling):

Franklin
PTA, 6th grade committee, to sell tee shirts from April 23-May 11, 2018; proceeds to be used for end of year student activities.

Roosevelt
PBSIS to sell chips and water after school on May 22, 2018; proceeds to be used for PBSIS activities.

School-wide donation of $1.00 from May 7 – 18, 2018; proceeds to be donated to Relay for Life to support cancer research.
X. New Business:

C. Curriculum/Education: (cont.) Fund Raisers . . .

Teachers to pay $5.00 to wear jeans on May 18, 2018; proceeds to be donated to Relay for Life to support cancer research.

Madison PTO to sell Rita’s Ice from May through June 2018; proceeds to be used for student activities.

c. to enter into an agreement with Swing Education Services, Inc., San Mateo, California, for the balance of the 2017-18 School Year, to provide substitute teaching services for the District Preschool Program, pending the certification of the Affirmative Action language to be added to the contract.

Roll Call: 8 Ayes, 1 Absent: Ms. Hale

XI. Public Comment - Non-Agenda:

Members of the public desiring to make public comment on any NON AGENDA ITEM may come forward. Please begin your comments by stating your name and address, and writing it in the log provided. (The total time allotted for public comment will be determined by the Board President. Individuals are invited to speak on one topic at a time, and no individual will speak more than once, until all individuals so desiring have spoken once.) The public is reminded that by board by-law, comments are limited to three minutes on one item at a time.

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Camille White-Harrell commented on busing.
Margaret Quisenberry – commented on overcrowding at Cleveland School, and the benefits of bringing 6th grade back to the Academy.
Sylvia Rivera-Curnow – commented that teachers changed their
Sandy Sep – had questions regarding Mercury testing, and whether testing was being provided to staff members who want it. She also questioned anticipated job openings, and would like answers in writing.

XII. Adjournment:

A. Motion by Mr. Dolce, seconded by Mr. Da Silva, to adjourn the meeting.

Roll Call: Oral, all present in favor. The Regular Meeting was adjourned at 8:35 p.m.

Albert Di Giorgio
Board Secretary