RAHWAY BOARD OF EDUCATION
REGULAR MEETING
MINUTES
MARCH 18, 2014
7th & 8th GRADE ACADEMY CAFETERIA - 7:00 P.M.

Flag Salute:

I. Roll Call:

The Regular Monthly Meeting of the Rahway Board of Education was called to order by President Peter Kowal at 7:08 p.m. in the cafeteria of the 7th and 8th Grade Academy, and upon Roll Call, the following Board Members were present:

Ms. Deborah Bridges, Mr. Ronald Dolce, Mr. Timothy Dunn, Mr. Carlos Garay, Mrs. Lori Kennedy, Mr. Peter Kowal, Mr. Edward Quinn, and Mr. Richard Troccola.

Members Absent: Mr. Ray Lopez

Also Present: Mr. Edward L. Yergalonis, Mr. Albert Di Giorgio, and Margaret Miller Esq.

Public Notice Announcement:

Public notice of this meeting, in compliance with the Open Public Meetings Act, was given by the Board Secretary on January 9, 2014 by sending notices to the Home News Tribune, The Union County LocalSource, The Star Ledger, the City Clerk of Rahway, the Rahway Public Library, and by posting the notices on the Bulletin Board outside the Board of Education office on the second floor of the 7th and 8th Grade Academy.

II. Public Comment:

Public Comment may be called by the President prior to the reading of the Board's printed agenda. The public shall not be recognized at other times than those called for herein. Members of the public desiring to make public comment on AGENDA ITEMS only, may come forward at this time.

Please begin your comments by stating your name, address, and writing same in the log provided. (The total time allotted for public comment will be determined by the Board President. Individuals are invited to speak on one topic at a time, and no individual will speak more than once, until all individuals so desiring have spoken once.) The public is reminded that by board by-law, comments are limited to three minutes on one item at a time.

The Board will not receive printed materials from the public during public meetings. The public may submit printed materials by addressing them to the Board Secretary, Rahway Board of Education, PO Box 1024, Rahway, NJ 07065.
III. Reports:

A. Liaisons & Assignments:

Schools:
High School: Mr. Dolce
Cleveland: Mr. Trocchiola
Madison: Mr. Garay
ACE: Ms. Bridges
Affirmative Action: Ms. Bridges
City Council: Mr. Trocchiola

7-8 Gr. Academy: Mr. Dunn
Franklin: Mrs. Kennedy
Roosevelt: Mr. Lopez
Preschool: Mr. Quinn

State and County Boards:

Union County: Ms. Bridges, Del.
Mr. Lopez, Alt.
New Jersey:
Mr. Trocchiola, Del.
Mr. Quinn, Alt.

Union County Educational Services Comm.: Ms. Bridges

Urban School Boards: Ms. Bridges, Del.

Mr. Dolce, Mrs. Kennedy, and Mr. Dunn all reported on meetings and events that they attended throughout the district.

B. Superintendent:

1. Report on Services for Children, February 2014:

<table>
<thead>
<tr>
<th>Current Month</th>
<th>Year To Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-referral Meetings</td>
<td>39</td>
</tr>
<tr>
<td>Referrals Received</td>
<td>15</td>
</tr>
<tr>
<td>Preschool</td>
<td>(2)</td>
</tr>
<tr>
<td>Referrals Completed</td>
<td>18</td>
</tr>
<tr>
<td>Nonclassifications</td>
<td>2</td>
</tr>
<tr>
<td>Classifications</td>
<td>13</td>
</tr>
<tr>
<td>No Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>Referrals Pending</td>
<td></td>
</tr>
<tr>
<td>Preschool</td>
<td></td>
</tr>
<tr>
<td>Reevaluations Completed</td>
<td>38</td>
</tr>
<tr>
<td>Declassifications</td>
<td>3</td>
</tr>
<tr>
<td>Continuations</td>
<td>35</td>
</tr>
<tr>
<td>Annual Reviews</td>
<td>90</td>
</tr>
<tr>
<td>Transfers Received</td>
<td>1</td>
</tr>
<tr>
<td>Transfers Out</td>
<td>5</td>
</tr>
<tr>
<td>Out-of-District Observations</td>
<td>17</td>
</tr>
<tr>
<td>Residency Checks</td>
<td>7</td>
</tr>
<tr>
<td>Truancy Drops</td>
<td>1</td>
</tr>
<tr>
<td>Surveillances</td>
<td>6</td>
</tr>
<tr>
<td>Consultations</td>
<td>10</td>
</tr>
<tr>
<td>Public Transport Checks</td>
<td>5</td>
</tr>
<tr>
<td>Meeting with Counselors</td>
<td>10</td>
</tr>
</tbody>
</table>
III. **Reports:**

2. Motion by Ms. Bridges, seconded by Mrs. Kennedy, to accept the following:
   a. Principal’s Reports for the month of February 2014; copy on file in the Office of the Superintendent of Schools.

Roll Call: 8 Ayes, 1 Absent: Mr. Lopez

3. Superintendent’s Report:

C. **Board Secretary:**

1. Motion by Mr. Trocciola, seconded by Ms. Bridges, to accept:

Roll Call: 8 Ayes, 1 Absent: Mr. Lopez

D. **Attorney:**

IV. **Adoption of Minutes:**

A. Motion by Mr. Trocciola, seconded by Mr. Dunn, to adopt the minutes of the following meetings:

   January 7, 2014 Reorganization Meeting
   January 14, 2014 Public Caucus Meeting
   January 14, 2014 Private Caucus Meeting

Roll Call: 8 Ayes, 1 Absent: Mr. Lopez

V. **Communications:**

VI. **Reports of Chairpersons:**

A. **Student Relations:** Mr. Quinu, Mrs. Kennedy, Mr. Lopez

B. **Community Relations:** Ms. Bridges, Mr. Dunn, Mrs. Kennedy
VI. Reports of Chairpersons:

C. Employee Relations/Personnel: Mr. Trocciola, Ms. Bridges, Mr. Garay

Upon the recommendation of the Superintendent of Schools, the following personnel items are submitted:

1. Motion by Mr. Trocciola, seconded by Mr. Garay, to approve the following:

   a. The retirement resignation of Kathleen Keane, Roosevelt School Teacher, effective July 1, 2014.

   b. The resignation of Shannon Bresnihan, part-time Paraprofessional at Madison School, effective March 14, 2014.


   d. The retirement resignation of JoAnn Bertelo, High School English Teacher, effective July 1, 2014.

   e. The resignation of Adam Slack, High School Technology Education Teacher, effective May 1, 2014, or sooner, if a replacement can be hired.

   f. An unpaid, intermittent, non-consecutive leave of absence in accordance with the NJFLA for Donna Fidecaro, comprised of intervals each of which is at least one but less than 12 weeks through the end of the 2013-14 school year.

   g. To authorize an increase in the per diem substitute teacher rate for Juan Sabates, assigned to the High School, at a rate equal to Step 1 of the BA Teachers Salary Guide, effective February 24, 2014.

   h. To authorize an increase in the per diem substitute teacher rate for Amy Van Buskirk, assigned to Roosevelt School, at a rate equal to Step 1 of the BA Teachers Salary Guide, effective February 6, 2014.

   i. To authorize an increase in the per diem substitute teacher rate for Brittany Wallack, assigned to Roosevelt School, at a per diem rate equal to Step 1 of the BA Teachers Salary Guide, effective February 6, 2014 through March 14, 2014.

   j. To authorize an increase in the per diem substitute teacher rate for Carly Romeo, assigned to the High School, at a rate equal to Step 1 of the BA Teachers Salary Guide, effective January 28, 2014.

   k. To authorize an increase in the per diem substitute teacher rate for Jenna Scaletti, assigned to the High School, at a rate equal to Step 1 of the BA Teachers Salary Guide, effective March 12, 2014.

   l. To authorize an increase in the per diem substitute teacher rate for Alexandra Petronko, assigned to the High School, at a rate equal to Step 1 of the BA Teachers Salary Guide, effective March 11, 2014.
VI. Reports of Chairpersons:

C. Employee Relations/Personnel: (cont.)

m. To add the following names to the 2013-14 Substitute Teacher List pending the successful completion of the Criminal History Review for School Employees (NJSA 18A:6-7.1 et seq.):

   Rachel Sbailo
   Tiffany Camelo
   Danielle Heilmann
   Matthew Smith
   Steve Santner

n. To approve an extended unpaid leave of absence for Loraine Buitrago, Franklin School Teacher, for the 2014-15 school year, in accordance with Article XXIF. of the Agreement between the Rahway Board of Education and the Rahway Education Association.

o. To add the following names to the 2013-14 Substitute Paraprofessional List pending the successful completion of the Criminal History Review for School Employees (NJSA 18A:6-7.1 et seq.):

   Angela Walsh

p. To appoint the following staff to the Extra Service position of Title 1 Elementary Mathematics Facilitators to present two Math in Focus workshops at the rate of $42.00 hour up to 8 hours total, each person:

   Karen Lewis          I. Sobhan Burke
   Dyan McMillen        Cindy Zatorski
   Vincent Crisafi      Lisa Urbano
   Brian Harms

q. To approve additional pensionable compensation, $6,250 per year, prorated, for the following teaching staff member, limited to the period of time their teaching assignment qualifies for additional compensation during the 2013-14 school year:

   Name    # periods/Week  Effective
   J. Sorrentino  30      2/3/14

r. To approve the 2013-14 salaries for the following non-bargaining unit employees:

   Candiloro, Raymond  120,822
   Dalton, Robert     100,561
   DiGiorgio, Albert  146,000
   Di Giovanni, Eileen 91,580
   Hendrickson, Edward 72,800
   McCurdy, Melanie    57,792
   Nunez, Juan         21.01 per hour
   Vella, Diana        72,102
   Woodrow, Susan      55,601
   Woodrow, Susan (payroll stipend) 10,000
VI. Reports of Chairpersons:

C. Employee Relations/Personnel: (cont.)

s. To add the following names to the 2013-14 Substitute Teacher List pending the successful completion of the Criminal History Review for School Employees (NJSA 18A:6-7.1 et seq.):

Vanessa Stanback (student intern)
Jodi King (student intern)

t. To accept the retirement resignation of Joseph Caggiano, High School Italian and Spanish Teacher, effective July 1, 2014.

u. To accept the retirement resignation of Mary Jane Carrigg, Speech Language Specialist, effective July 1, 2014.

v. To appoint Bella Wight-Oliva as a High School Science Teacher effective September 1, 2014, for the 2014-15 school year, Masters Degree, Step 1 of the Teachers Salary Guide, at an annual salary of $61,285.00 pending receipt of Certification and Criminal History Approval for School Employees (NJSA 18A:6-7.1 et seq.).

Roll Call: 8 Ayes, 1 Absent: Mr. Lopez

2. Motion by Mr. Dunn, seconded by Mr. Trocciola, to withhold the employment and adjustment increments for employee #001072, whose name is on record in the Office of the Superintendent of Schools, and thereby establishes said employee’s salary for the 2015-16 school year to be the same as their salary for the period February, 2014 – June, 2014.

Roll Call: 8 Ayes, 1 Absent: Mr. Lopez

D. Education: Mrs. Kennedy, Ms. Bridges, Mr. Trocciola

1. Motion by Mrs. Kennedy, seconded by Mr. Trocciola, to approve the following:

a. The out of district placement of student #20144075 at Burlington County Special Services School District, located in Mount Holly, NJ, effective Feb. 12, 2014, for the remainder of the 2013-14 school year, at a yearly tuition rate of $33,613.00, prorated, and a non-resident fee of $2,800.00; transportation not needed.

b. The out of district placement of student #1669 at Rutgers Behavioral Healthcare, Piscataway, NJ, effective Feb. 11, 2014, for the remainder of the 2013-14 school year, at a yearly tuition rate of $66,420.00, prorated, plus an estimated transportation cost of $200.00 per day.


d. To adopt the following curricula and to update the approved list of Program of Studies:

   AP Studio Art
   PSAT
VI. Reports of Chairpersons:

D. Education: (cont.)

e. Fund raiser activities (no door-to-door selling):

High School
Class of 2015 to sell tickets for a dance on May 22, 2014; proceeds to be used to support Class of 2015 activities.

Class of 2015 to hold a Volleyball tournament on March 20, 2014; proceeds to be used toward Class of 2015 activities.

Class of 2015 to hold a Spring dance on April 25, 2014; proceeds to be used to support Class of 2015 activities.

Class of 2015 to sell baked goods on shortened days, June 16, 17, 18, 2014; proceeds to be used to support Class of 2015 activities.

Spanish Club and Honor Society to sell tickets to a dance and poetry reading on June 3, 2014; proceeds to be used toward club activities.

Track Team to sell tickets from March 19 to March 24, 2014, to a 2 ball basketball tournament; proceeds to be used toward team activities.

Track Team to sell apparel from March 19 to March 31, 2014 and May 1 to May 30, 2014; proceeds to be used toward team activities.

Softball Team to sell athletic sweats from April 1 to April 11, 2014; proceeds to be used toward team activities.

PTO to solicit sponsors from April 21 to June 15, 2014, for a Fitness Walking Challenge; 80% of the proceeds to be used to offset Project Graduation costs and 20% as a monetary award for the winner.

Academy
PBSIS to sell Katydid candy from March 19, 2014 through the end of the school year; proceeds to be used toward incentives and student activities.

Roosevelt School
Preschool Special Education and ESL students to participate in a walk-a-thon on April 30, 2014; proceeds from donations to be used to purchase I-Pads.

Franklin School
PTA to solicit yearbook boosters from March 28 to April 11, 2014; proceeds to be used to offset yearbook costs.

PTA to sell notes of encouragement (Dollar Days) from March 28-April 11, 2014; proceeds to be used to offset yearbook costs.
VI. **Reports of Chairpersons:**

**D. Education:** (cont.)

f. Out-of-state trip:

High School Robotics Team to participate in a competition at Lehigh University, Bethlehem, PA, on April 10, 11, and 12, 2014, at a cost to the Board in the amount of $3,150.00 for transportation.

Roosevelt School Grade 2 students to visit the Philadelphia Zoo on April 2, 2014, at no cost to the Board.

g. Out-of-state travel to Boston, Massachusetts, for the following science teachers to attend the 2014 National Science Teachers Association Conference from April 3 through April 6, 2014; travel costs to be paid by the Merck Institute for Science Education:

Adrienne Barnes, High School
Reba Ducore, High School
Mary Margel, High School
Colleen Tombs, 7th & 8th Grade Academy

Roll Call: 8 Ayes, 1 Absent: Mr. Lopez

**E. Buildings & Grounds:** Mr. Troccoli, Mr. Dolce, Mr. Garay

**F. Athletics:** Mr. Garay, Mr. Troccoli, Mr. Quinn

1. Motion by Mr. Garay, seconded by Mr. Dolce, to approve the 2014 Spring Sport Schedules.

Roll Call: 8 Ayes, 1 Absent: Mr. Lopez

**G. Finance:** Mr. Garay, Mr. Dunn, Mr. Troccoli

1. Motion by Mr. Garay, seconded by Mr. Troccoli, to approve the following:

a. To adopt the following resolution:

**Resolved**, that the amount of taxes needed to meet the obligations of the Board of Education for the next four weeks (May 2014) is $3,159,332.00, and that the City Council is hereby required to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto.
VI. Reports of Chairpersons:

G. Finance: (cont.)

b. To approve payment of bills as shown on lists submitted to Board Members and on file in the Office of the Business Administrator for the month of February & March 2014:

General Fund:
- Current Expense Subfund: 5,931,341.10
- Capital Outlay Subfund: .00
- Special Schools Subfund: .00
- Total: 5,931,341.10

Special Revenue Fund: 170,777.67
- Capital Project Fund: .00
- Debt Service Fund: 1,826,810.75
- Enterprise Fund: 154,514.73
- Grand Total: 8,083,444.25


d. To approve the following Budget Transfers:

<table>
<thead>
<tr>
<th>Account #</th>
<th>Description</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.140.100.101</td>
<td>Gr. 9-12 Stipends-AP Saturday</td>
<td>1,200</td>
<td></td>
</tr>
<tr>
<td>11.190.100.610</td>
<td>Instr. Supplies-HS</td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>11.212.100.610</td>
<td>MD-Instr. Suppl.</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td>11.213.100.610</td>
<td>RR-Instr. Suppl.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11.214.100.106</td>
<td>Autism-Para Sal.-EY</td>
<td>1,000</td>
<td></td>
</tr>
<tr>
<td>11.214.100.610</td>
<td>Autism-Instr. Suppl.</td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>11.219.100.101</td>
<td>Home Instr. Sal. Spec. Ed.</td>
<td>8,000</td>
<td></td>
</tr>
<tr>
<td>11.219.100.320</td>
<td>Home Instr. Contr. Spec. Ed.</td>
<td></td>
<td>8,000</td>
</tr>
<tr>
<td>11.423.200.440</td>
<td>ACE-Lease Purch.</td>
<td>2,196</td>
<td></td>
</tr>
<tr>
<td>11.423.200.542</td>
<td>ACE-Other-Serv-Leases</td>
<td></td>
<td>2,196</td>
</tr>
<tr>
<td>11.000.219.610</td>
<td>CST Supplies</td>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td>11.000.262.520</td>
<td>Property Insurance</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td>11.000.262.610</td>
<td>Repair of Equip.-Supplies</td>
<td></td>
<td>5,000</td>
</tr>
<tr>
<td>11.000.270.503</td>
<td>Contr. Aid in Lieu</td>
<td>3,302</td>
<td></td>
</tr>
<tr>
<td>11.000.270.504</td>
<td>Contr. Aid in Lieu-Charter</td>
<td></td>
<td>2,652</td>
</tr>
<tr>
<td>11.000.270.512</td>
<td>Field Trips-District</td>
<td></td>
<td>650</td>
</tr>
<tr>
<td></td>
<td></td>
<td>20,898</td>
<td>20,898</td>
</tr>
</tbody>
</table>

e. To adopt the following resolution:

**BE IT RESOLVED** that the Board of Education pursuant to N.J.A.C. 6A:23-2-11(c)3 accept the Business Administrator's certification that as of January, 2014, no budgetary line item account has encumbrances and payments which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:23-2-11(c)4.
f. To adopt the following resolution:

BE IT RESOLVED that the Board of Education, pursuant to N.J.A.C. 6A:23-2-11(c)(4) and after review of the Secretary's and Treasurer's monthly financial report, certifies that, to the best of our knowledge, as of February, 2014, no major account or fund has been overexpended in violation of N.J.A.C. 6:23-2-11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

g. To approve the following resolution regarding lunch reimbursements:

Be it resolved that:
For the 2014-15 School Year, Coastal Learning Center – Monmouth, Inc. does not have to charge students’ families for the meals provided; and Coastal Learning Center – Monmouth, Inc. does not have to apply for reimbursement from the Child Nutrition Program.

h. To approve the following resolution:

RESOLVED that the Rahway Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of $545,142 for the purpose of preparing for new teacher/principal evaluation mandates, and core curriculum content standards. The District intends to complete said purchases by June, 2015.

i. To approve the following Resolution:

WHEREAS, the Rahway Board of Education recognizes school staff and Board members will incur travel related expenses to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent and a majority of the full voting membership of the Board; and

THEREFORE BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Reimbursement forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $33,000.00 for all staff and Board members.
VI. Reports of Chairpersons:

G. Finance: (cont.)

J. To approve the following resolution:

BE IT RESOLVED that the tentative budget be approved for the 2014-15 School Year using the 2014-15 state aid figures and the Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

<table>
<thead>
<tr>
<th></th>
<th>General Fund</th>
<th>Special Revenues</th>
<th>Debt Service</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less: Anticipated Revenues</td>
<td>23,573,033</td>
<td>2,205,699</td>
<td>212,501</td>
<td>25,991,233</td>
</tr>
<tr>
<td>Taxes to be Raised</td>
<td>39,216,163</td>
<td></td>
<td>2,359,901</td>
<td>41,576,064</td>
</tr>
</tbody>
</table>

And to advertise said tentative budget in the Home News Tribune in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Rahway 7th & 8th Grade Academy, Kline Place, Room 105, Rahway, NJ on April 29, 2014 at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2014-2015 School Year.

Roll Call: 8 Ayes, 1 Absent: Mr. Lopez

H. Policy & Legislative Affairs: Mr. Dolce, Mr. Dunn, Mr. Quinn

I. Safety and Security: Mr. Dunn, Mr. Dolce, Mr. Lopez

J. Technology: Mr. Lopez, Mr. Quinn, Mrs. Kennedy

X. Old Business:

XI. Public Comment - New Business:

Members of the public desiring to make public comment on any NEW BUSINESS item ONLY may come forward. Please begin your comments by stating your name and address and writing it in the log provided. (The total time allotted for public comment will be determined by the Board President. Individuals are invited to speak on one topic at a time, and no individual will speak more than once, until all individuals so desiring have spoken once.) The public is reminded that by board by-law, comments are limited to three minutes on one item at a time.

XII. New Business:
XIII. **Public Comment - Non-Agenda:**

Members of the public desiring to make public comment on any **NON AGENDA ITEM** may come forward. Please begin your comments by stating your name and address, and writing it in the log provided. (The total time allotted for public comment will be determined by the Board President. Individuals are invited to speak on one topic at a time, and no individual will speak more than once, until all individuals so desiring have spoken once.) The public is reminded that by board by-law, comments are limited to three minutes on one item at a time.

The Board will not receive printed materials from the public during public meetings. The public may submit printed materials by addressing them to the Board Secretary, Rahway Board of Education, PO Box 1024, Rahway, NJ 07065.

Beverly Henriksen reported that she was unable to find what she was looking for on the district website.

Donald Pennell, REA President, requested a copy of a motion.

Sven Henriksen commented on the lack of enforcement of the drop off policy for middle school students. Parents continue to drop their children off in the parking lot.

XIV. **Adjournment:**

A. Motion by Mrs. Kennedy, seconded by Mr. Trocciola, to adjourn the meeting.

Roll Call: Oral, all present in favor. The Regular Meeting was adjourned at 7:50 p.m.

Albert Di Giorgio, Board Secretary