

# Rahway Public Schools

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Frank R. Buglione, Superintendent of Schools

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**Larry Abramowitz**  
Supervisor of Services for Children  
732-396-1035

March 10, 2008

**TO: PARENTS OF STUDENTS IN GRADE 5 AND GRADE 8**

**FROM: LARRY ABRAMOWITZ**

**RE: REQUIRED RE-REGISTRATION**

As per Board of Education Policy 5111, Admission:

1. The following groups of students will be required to re-register:
  - ☎ Students entering grade six (6)
  - ☎ Students entering grade nine (9)
  - ☎ Students who change their residence within the district during the current year
2. Students who are re-registering will need to complete the re-registration application, which requires the parent/guardian to provide four (4) proofs of residency. In the event that an applicant for re-registration is unable to produce four proofs of residency, the applicant shall produce as many proofs as possible, provide a written explanation as to why four proofs cannot be produced and meet with the building principal to have the re-registration application reviewed.

Please complete the "Re-Registration" form enclosed and submit to your child's homeroom teacher with copies of (4) four proofs of residency attached by **April 7, 2008**. If fewer than (4) four proofs are received, you will be required to schedule an appointment with the building administrator. Failure to comply with this regulation may require you to appear at a hearing conducted by the Board of Education to determine whether or not your child is entitled to remain in the Rahway Public Schools. **Please note that students who do not submit their re-registration forms by the April 7, 2008 deadline are jeopardizing their participation in end of the school year activities such as trips and promotion.**

You and the Board have a mutual interest in assuring that only legitimate residents attend the City's schools. Your cooperation in complying with this regulation is appreciated. If you have reason to question the residency of any pupil attending the Rahway Public Schools please report this to me by e-mail at [labramowitz@rahway.net](mailto:labramowitz@rahway.net) or by calling 732-396-1035. When making such a report, please be prepared to provide your name and phone number and as much information as possible about the pupil whose residency you question.

## **Acceptable Proofs of Eligibility**

Proof of residency, for purposes of attending public school in Rahway, is determined by providing **four** of the following forms:

- ⌚ Property tax bills, deeds, contracts of sale, leases, mortgages, signed letters from the landlord and other evidence of property ownership, tenancy or residency.
- ⌚ Voter registrations, licenses, permits, financial account information, utility bills, delivery receipts, and other evidence of personal attachment to a particular location.
- ⌚ Court orders, State agency agreements and other evidence of court or agency placements or directives.
- ⌚ Receipts, bills, canceled checks and other evidence of expenditures demonstrating personal attachment to a particular location, or, where applicable, to support of the student.
- ⌚ Medical reports, counselor or social worker assessments, employment documents, benefit statements, and other evidence of circumstances demonstrating, where applicable, family or economic hardship, or temporary residency.
- ⌚ Affidavits, certifications and sworn attestations pertaining to statutory criteria for school attendance, from the parent, legal guardian, person keeping an "affidavit student," adult student, person(s) with whom a family is living, or others as appropriate.
- ⌚ Documents pertaining to military status and assignment.
- ⌚ Any business record or document issued by a governmental entity.
- ⌚ Any other form of documentation relevant to demonstrating entitlement to attend school.

## **Re-Registration form**