

Rahway Public Schools

Kline Place • Rahway • New Jersey • 07065 • (732) 396-1020 • FAX (732) 396-1391

Frank R. Buglione, Superintendent of Schools

PLEASE POST

TO: All Staff

FROM: Frank R. Buglione

DATE: August 20, 2008

RE: Anticipated Secretarial Vacancy

MIDDLE SCHOOL SECRETARY

Terms of Employment: 12 month position

Qualifications: High School graduate; experience working in a school setting preferred; knowledge of basic office procedures; computer literate (Power School, Microsoft Word, Excel)

Salary: in accordance with the negotiated agreement between the Board and the Rahway Education Association

Apply to: Superintendent of Schools
Rahway Public Schools
Kline Place
Rahway, New Jersey 07065
NO EMAIL RESPONSES

Deadline: August 28, 2008

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER